

## **Drinking Water 1-2-3 Academy** Technical Assistance Application Form

As part of the [Drinking Water 1-2-3 Academy](#), the Metropolitan Planning Council (MPC) is accepting applications for targeted assistance and on-the-ground implementation of critical best practices in drinking water management. Up to three projects will be selected for technical assistance with a coordinated team of experts. Project selections will be made in late 2019, with projects taking place in 2020.

The deadline for application is **Friday, October 11, 2019**. Proposed projects should align with best practices featured in the [Drinking Water 1-2-3 guide](#). Applicants must be representatives of a municipality or a municipal partnership (i.e., multiple municipalities or a municipality with a non-profit organization, park district, etc.) within northeastern Illinois. Applicant(s) must have the authority and ability to implement project initiative(s).

**1. Primary Applicant Municipality:** \_\_\_\_\_

**2. Applicant Contact Person:**

Name \_\_\_\_\_  
Title/Position \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

**3. Type of Applicant:**

- Individual municipality  
 Municipal partnership (Please list)

**4. Geographic Scope:**

In what geographic area would the proposed project take place? Can also attach a map.

**5. Problem Statement:**

Provide a detailed description of the proposed project and what assistance is required.

**6. Proposed Project Type:**

What type of water best management practice(s) does the proposed project address?  
(Check all that apply)

- Incorporating water supply needs & goals into community comprehensive plans
- Public education & engagement to reduce drinking water demand
- Water loss control best management practices
- Addressing affordability and/or conservation in water rate setting
- Implementing sensible salting practices
- Exploring service sharing and/or joint procurement for cost savings
- Assistance creating a community plan for lead service line education & remediation
- Other idea(s), please specify:

**7. Statement of Need:**

Identify obstacles, barriers or constraints which make the project otherwise infeasible for the applicant(s) to complete without technical assistance.

**8. Local Commitment:**

A commitment of time and effort from the applicant(s) is required; submission of an application constitutes acceptance of this stipulation. Specify key officials and staff who will lead, work on, and/or support this project, if selected.

**9. Supplemental Material – Letter(s) of Commitment:**

In addition to this application form, a Letter of Commitment is required from the top elected official representing the primary applicant. If the proposed project involves a partnership or multijurisdictional group, a Letter of Support is also required from the senior-most official representing each project partner. Please attach.

Send completed applications to [academy@metroplanning.org](mailto:academy@metroplanning.org). Applicants are encouraged to contact Justin Keller ([academy@metroplanning.org](mailto:academy@metroplanning.org); (312) 863-6033) with any questions prior to submitting an application.

A committee of advisors will assist MPC in reviewing submissions. The project selection process may include follow-up calls and/or site visits. If selected, a Memorandum of Understanding with the primary applicant and any partner applicants, if applicable, will be required.